

Requisition for the Marigold Library Board Schedule C Fact Sheet



**Better Value
Better Services
Better Communities**



MARIGOLD
LIBRARY SYSTEM

Schedule C Fact Sheet

SCHEDULE C PROCESS

What is Schedule C?

Schedule C is an amendment to the Marigold Agreement¹ that outlines the per capita levy rate for municipalities and library boards.

Following approval by the Marigold Board, Schedule C and attachments are mailed to every member municipality.

Marigold requests that every municipality present Schedule C to Council for consideration and return a signed copy to Marigold before **September 30** of that year.

¹Marigold Agreement: A fundamental document signed by member municipalities that provides information associated with the Marigold membership: governance, services, membership and levy rates.

Use and needs are increasing

As **populations grow** and communities evolve, there is a **greater need** to provide collections, services and programs that are inclusive and broaden cultural awareness. Demand for training has also increased as more content-rich products and services are being introduced.



Use of public libraries in Marigold is growing. Therefore, support costs are also increasing.

To determine our levy rates, Marigold considers the following:

- Service cost increases that mirror population increases: delivery, materials allocations and service grants
- More training for member library managers and staff, board members and patrons
- Increases to delivery costs because of fuel costs and more frequent trips to high volume libraries
- More programs, supplies and equipment
- More downloadable eBooks and eAudio materials, music and online training and curriculum support
- Purchasing program for members with discounts on IT equipment and supplies
- Increased IT Infrastructure, support, and cybersecurity
- eBooks and eResource costs set by US vendors that are increasing faster than inflation
- Population based expenditures are increasing: TRAC levy, contract subscription fees for online resources, and organizational memberships
- The IT department is faced with increased costs due to enhanced security features and user security training. More servers will be needed and cost of licensing is increasing

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Stronger together!

Marigold is more than a service provider. It is a membership group made up of many municipalities that have chosen to collaborate to increase efficiency and save money while providing state-of-the-art public library service. Marigold makes it possible for residents in **all** member municipalities to be able to access library services at any of its service points. One library can't do it alone. Marigold invests money to provide your community access to amazing digital content, an Internet connection and wifi, thousands of books, professional consultations and much more.

The Regional Automation Consortium (TRAC) is a partnership between Marigold and three other regional library systems. Patrons have access to millions of books, movies, TV shows, and other materials housed in 180 libraries, thanks to a full-featured inventory management system.

We pay **\$225,000**

Computer hardware and software:

\$210,000

Delivery of library materials between libraries:

\$65,000

Transportation costs for Board members, library staff and Marigold staff for training, board meetings and onsite work: **\$32,000**

We give grants to member libraries. In 2019 that total was: **\$720,000**

Foreign Exchange cost: **\$40,000**

We spend **\$1.3 million** on print, audiovisual material and digital content for our member libraries annually

We pay **\$35,000** for Marigold member conference and training sessions

\$15,000 for the creation and distribution of promotional materials

*These numbers do not take into consideration the salaries of staff who provide services and programming.

And much more...

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Delivery Service & Supplies

Our fleet transports interlibrary loans, new materials, supplies, correspondence, kits and games, promotional materials and recycling.

Services and Program Support

Marigold develops and provides quality programs, and has direct relationships with residents through the books-by-mail service (L2U) and volunteer book deposits. Marigold provides administrative support for local and national programs, delivers kits and equipment to support in-house library programs at member libraries

Communications and Marketing Support

Marigold provides professional quality publications, photographs, displays, custom promotional materials and marketing software to promote resources, events and services available at the library.

Purchasing Program

Through Marigold's participation in the Public Purchasing Group (PPG), and Marigold's long-term relationships with vendors, Marigold can provide discounts to its members on IT equipment, office and processing supplies necessary for their daily operations.

Consultation and Training

Professional librarians provide training opportunities for library staff, board members and patrons. They also provide libraries with management info and direction.

Board Development

Marigold hosts Board orientations, one-on-one trustee orientations, and provides development workshop support.

IT and Network Support

Member libraries have access to our help desk, IT and Network centre, and high speed and high bandwidth Internet, wifi and office application. Software, inventory tracking, and day-to-day operational support is also available.

Collection Development, Materials and Digital Content

Consultants and library managers work together to develop collection plans and meet community needs. Through bulk purchasing, Marigold is able to access vendor and freight discounts. We provide insurance for physical collections at member libraries, and materials sorting and shipping for resource sharing. As a member of TRAC, patrons have access to collections at 180 libraries, eResource subscriptions for language learning, consumer reports, digital magazines, eBooks, music, movie and TV programs, K-12 curriculum materials, and more.

How do your
**LEVY
DOLLARS**
benefit you?

