

Relais Discovery

D2D

Interlibrary Loan

▶ Placing Holds

If an item is available through TRAC you will not be able to place a hold, and the system will inform you that it is Available Locally

▶ Once you have selected an item, click on it.

You will have to select a pickup location by clicking on the drop down menu.

▶ Make sure to click on the check box that says **"Please acknowledge that you accept the institution's condition for placing requests."**

▶ Click on the **Request** button. The page will show you that your request has been submitted.



This item is available within Alberta

Select a pickup location *
(None) ▼

Volumes needed (optional)

Notes (optional)

* Please acknowledge that you accept the institution's condition for placing requests

Request

[- Hide Holdings]

▶ Troubleshooting

Watch the Relais tutorial at

<https://my.nicheacademy.com/marigold/course/28967>.



Marigold Library System

B 1000 Pine Street
Strathmore, Alberta T1P 1C1
1-855-934-5334

marigold.ab.ca



March 2023

▶ What is Relais Discovery D2D?



- ▶ Interlibrary loan service
- ▶ Borrow items throughout Alberta that are not available in the TRAC system (tracpac.ab.ca)
- ▶ Includes Alberta public and academic libraries

▶ Accessing Relais

Computer

1. Visit your library's website and search **Interlibrary Loans**, or visit marigold.ab.ca/Public-Services/Interlibrary-loans.

2. You can also access Relais at tracpac.ab.ca under **Resources**.

Resources

- Cloud Library
- ME Libraries
- OverDrive
- **Alberta Relais Resource Sharing**

3. Select **Marigold Library System** as your library.

Mobile App

1. Download the TRACpac app from the Apple App Store or Google Play.

2. Open the app, click **Explore More**, and select **Alberta Relais**.

3. Select **Marigold Library System** as your library.

4. Login with your **library card barcode number** and **PIN** number (if you do not know your **PIN**, contact your local library).

Login

Enter your barcode

Enter your password

Login



▶ Searching

You have the option to conduct a **Simple Search**, which defaults to searching **Public Libraries in Alberta**. You also have the option to search **Academic Libraries**.

Simple Search

Search group: Public Libraries - Alberta Enter your search terms

Public Libraries - Alberta

Academic Libraries - TRAC

You have the option to conduct an **Advanced Search**.

Advanced Search

Search group: Public Libraries - Al... Enter Your Search Terms

Keywords anywhere ALL

Title ALL

Author ALL

On the left hand side of your screen there are a number of options to filter your results. These include **Date, Format, Author, and Subject**.