

MARIGOLD REPORT



To Councils and Special Areas Board

HIGHLIGHTS OF MARIGOLD BOARD MEETING August 23, 2014

Marigold Library System Board met Saturday, August 23 at the picturesque Blackfoot Crossing Historical Park near Cluny, Alberta.

On behalf of Chief of Council, Vincent Yellow Old Woman, Warren Drunken Chief provided greetings from the Siksika First Nation. Warren stated that the Nation was open to building relationships with surrounding municipalities and this meeting could be a start of something in the future. Lynda Lyster welcomed guests Amelia Clark and Fritzi Woods from Old Sun Community College.

MARIGOLD FINANCIAL STATEMENTS

Marigold unaudited Financial Statements to July 31, 2014 were accepted for information. Marigold Library System remains in a strong financial position. All accounts are on track including the purchase of materials.

- Uptake on the purchasing program is increasing as members are eager to save money on discounted equipment and supplies. Marigold receives reimbursement payments promptly from municipalities and member libraries.
- In June, a 2014 Ford Explorer was purchased for the IT department. This vehicle significantly decreases preparation time for IT staff visits because it permanently houses IT equipment, cabling and supplies.
- The IT Capacity Fund has been well-received by member libraries. To date, 29 of 36 libraries have utilized their

\$1000 spending account to purchase items such as desktop computers, laptops, printers, and barcode scanners.

RISE FINANCIAL STATEMENTS

Unaudited RISE Financial Statements to July 31, 2014 were accepted for information. Marigold provides RISE bridging service for over 100 public libraries in Alberta. Many exciting videoconference programs are being offered on the RISE Network this summer and fall, including “Dewey Divas,” “Ocean Rangers: Shark Mythbusters,” and “Put your Garden to Bed.”

2015 BUDGET ESTIMATES

Budget Estimates for 2015 were accepted. The \$4,426,920 Budget Estimate is 0.36% higher than the approved 2014 budget. Final Budget goes to the Marigold Board for approval in January 2015.

- Increased funds have been allotted to materials such as eBooks because of the steady rise in demand and use of these collections.
- The estimate allows for increased costs of purchasing digital, print and audiovisual library materials, and reflects Marigold’s continued progress to deliver the expected outcomes of Marigold’s Strategic *Vision 2015*.
- Consultation and training costs have increased in line with Marigold’s goal to ramp up training for new resources.

Key initiatives included in 2015 Budget Estimates:

- strategic planning for 2016—2020
- plastic library cards for member libraries
- mobile training lab launch
- purchasing program expansion
- adding to the floating collection of popular DVDs

- review of Marigold’s priorities for eResource investments
- staff training, especially with safety in mind

IT service initiatives:

- data storage infrastructure upgrade
- wireless coverage expansion, especially at busy locations
- HQ computer replacements as scheduled
- improved remote management of computers
- modernization of website platform

DECISION

The following policies were reviewed and approved by Marigold Board:

Finance Policy: Signing authorities were reviewed.

Internet and Email acceptable use by Library Staff—Library Service Points: Major revisions were made to simplify procedures.

Lending Bylaw: repealed.

Marigold Board Policy Manual is online at: www.marigold.ab.ca/PolicyAndPlanning

EXECUTIVE COMMITTEE COMPOSITION

The Board approved the General Principles for Executive Committee Composition. Recent changes to provincial legislation affect how the Marigold Board constitutes its Executive Committee. Discussion took place at the April Marigold Board meeting to establish a process by which Marigold Board members are appointed to the Executive Committee. At both the June and July Executive Committee meetings, the Executive discussed the criteria for the Executive composition.

GENERAL PRINCIPLES — Executive Composition

- Interest and willingness to be on the Executive are the primary criteria, along with availability, commitment and suitability.
- Complementary skills are important and will be taken into consideration.
- No more than 10 Marigold Board members will be on the Executive. (as per Alberta Libraries Act & Regulations)
- The top three populations will have a permanent seat on the Executive Committee. (At present, the communities of Airdrie, Rocky View County and Okotoks have the largest populations.)
- The remaining seven seats on the Executive Committee will be for members-at-large.
- Chair appointment will come from the Board as a whole.
- Vice chair appointment will come from the Executive.
- Treasurer appointment will come from the Executive. Ideally, the home or work address of the Treasurer will be in convenient proximity to Marigold Headquarters for cheque signing.
- Guidelines for appointing Executive members, such as population groupings, will be optional, not mandatory.
- Selection practices for the Executive will be reviewed annually by the Executive Committee and recommended changes will be put forward to the Board.

For more info contact CEO Michelle Toombs: michelle@marigold.ab.ca

UPDATES AND INFORMATION

Building — Roof replacement:

Construction on the roof began the week of August 5. The \$116,000 project is estimated to be completed in 3 - 4 weeks.

HQ Facility: Board members brainstormed ways to raise funds for a new facility. Marigold operations have outgrown the space available in the current HQ building. Increased space is required to load/unload material safely, stage and disperse IT equipment, and for flexible work spaces for training and meetings.

Banff request: Michelle Toombs received a request from Banff Public Library to provide information about Marigold's services and programs. The Board discussed next steps.



Snapshot Day at your local library

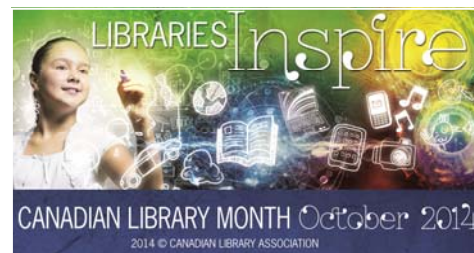
This is a great opportunity for Councilors and Board members to advocate for their local library!

Between October 1-31, 2014 (or whatever day your local library chooses), libraries across Alberta will collect information, stories and photographs to get a snapshot of a typical library day. More information at: www.marigold.ab.ca/snapshotday

October is Canadian Library Month

D. Habberfield read the Canadian Library Month proclamation and L. Lyster, Marigold Board Chair, proclaimed the

month. The proclamation has been sent to local libraries and councils.



The theme "**Libraries Inspire!**" is aimed at encouraging us to celebrate libraries as knowledge hubs that enrich and strengthen our communities, making Canada a better place.

More info at <http://librarymonth.ca/>

IMPORTANT DATES

Upcoming Board Meetings

Saturday, November 15, 2014
Three Hills, 9:30 a.m.

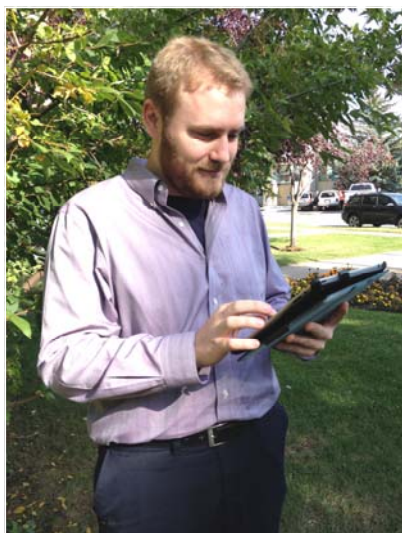
Saturday, January 31, 2015
Videoconference, 9:30 a.m.

Library Board Basics Workshop

Saturday, September 27, 2014

Chestermere Town Hall
Council Chambers
105 Marina Road
Please register before September 19.

Registration form (scroll down) at:
www.albertalibraries.ca/news/category/12-workshops



eResources popular with patrons

With your library card ... Marigold's **Zinio eMagazine** collection gives you free access to 80+ popular magazines for reading on your computer, tablet or smartphone. Some of the most popular magazines include *Country Home*, *Us Weekly*, *Martha Stewart Living*, *The Economist*, *National Geographic Interactive*, *Food Network Magazine*. Patrons read over 1700 eMagazines during the month of August — and the numbers are climbing.

Marigold's **Hoopla** resource offers almost 150,000 titles to stream instantly, including movies, full length music albums, television episodes and audiobooks.

Library Press Display is an online newspaper kiosk. It provides access to electronic copies of more than 2,600 newspapers from 100 countries in 60 languages. Up to 90 days of back issues are available. Read your favourite newspaper before it hits the newsstands — from home or on the go. Calgary Herald and Globe & Mail are among the most read.

Links to instructions and help sheets can be found on your local library website and the Marigold website at: www.marigold.ab.ca/eresources