

ANNUAL GENERAL MEETING

Marigold Library System

Board of Management

Saturday, 23 April, 2016

Strathmore Alliance Church

Strathmore, Alberta

MINUTES

MARIGOLD BOARD MEMBERS IN ATTENDANCE

ACADIA	Maxine Booker	1
AIRDRIE	Kayla Jessen-White	2
M.D. BIGHORN	Lynda Lyster	3
BLACK	Diane Osberg	4
DIAMOND/TURNER VALLEY		
CANMORE	Judith Smith	5
CARBON	Guss Nash	6
CEREAL	Elaine Michaels	7
CHESTERMERE	Lennox Gomes	8
COCHRANE	Susan Roper	9
CROSSFIELD	Jo Tennant	10
DELIA	Angie Moe	11
DRUMHELLER	Margaret Nielsen	12
FOOTHILLS M.D.	Eleanor Chinnick	13
HANNA	Richard Preston	14
HIGH RIVER	Linda Schafer	15
HUSSAR	Kristen Anderson	16
KANANASKIS I.D.	Susan Billington	17
KNEEHILL COUNTY	Glen Keiver	18
LONGVIEW	Jan Dyck	19
OYEN	Dennis Punter	20
ROCKYFORD	Gary Billings	21
ROCKY VIEW COUNTY	Dimitri Dimopoulos	22
SPECIAL AREA # 3	Helen Veno	23
STANDARD	John Getz	24
STARLAND COUNTY	Lil Morrison	25
STRATHMORE	Denise Peterson	26
THREE HILLS	Ron Howe	27
TROCHU	Bill Cunningham	28
WHEATLAND COUNTY	Berniece Bland	29

MARIGOLD HQ STAFF IN ATTENDANCE

Michelle Toombs	Nancy Smith
Laura Taylor	Albert Herr
Lynne Thorimbert	Wendy Rezanoff
Carlee Pilikowski	Lynn Blain
Alida Pituka	Clara Cao
Nora Ott (recording)	
Margaret Newton	
Jessie Bach	
Nicole Talsma	
Jane Fisher	
Richard Kenig	
Caleigh Haworth	

REGRETS WITH NOTICE

ACME	Daniel Leronowich
BANFF	Corrie DiManno
BEISEKER	Sharon King
GHOST LAKE	Donna Bauer
LINDEN	Wendy Marsh
MORRIN	Karen Neill
OKOTOKS	Marian Walsh
YOUNGSTOWN	Lorraine Ruppert

REGRETS WITHOUT NOTICE

EMPRESS	Sheila Howe
IRRICANA	Dennis Tracz
SPECIAL AREA # 2	Bob Gainer

GUESTS

Marilyn King	Chestermere	1
Mae Fisher	Sheep River Library	2
Irene Waring	Sheep River Library	3
Erin Gregory	Auditor	4
Mike McCutcheon	Auditor	5
Michael Ell (Mayor)	Strathmore	6

CONSIDERED RESIGNED - DID NOT ATTEND ANY 2015 -2016 MEETINGS

CONSORT	Dale Kroeger
MUNSON	Lyle Cawiezal
SPECIAL AREA #4	Lisa Vert

VACANCIES

WAIPAROUS

AGM 2016

1. CALL TO ORDER

-L. Lyster called the Annual General Meeting to order at 9:58 am

2. Approval of Agenda

MOTION: L. Morrison/E. Chinnick

- To approve the 2015 Annual General Meeting agenda

CARRIED

3. Review of April 18, 2015 AGM Minutes

-The minutes of the April 18, 2015 AGM that were approved at the 2015 August Board meeting were available for review

4. Governance Statements

Mission Statement

-Marigold cultivates a collaborative library community to support a range of responsive, quality library services.

Vision

-Leaders in library service and innovation

Values

-Leadership

-Respect

-Responsiveness

-Communication

-Integrity

-Inclusiveness

-Accountability

Policy on Policy Making

-The Libraries Act and Regulation and Marigold Library System Agreement authorize Marigold Library Board to govern Marigold Library System. With that authority, Marigold Board assumes the responsibility of developing policy related to framework, governance, advocacy, and operational management of Marigold.

4. 2015 Audited Financial Statement

-M. McCutcheon and E. Gregory from Gregory, Harriman & Associates presented the 2015 Audited Financial Statement

-The 2015 Audit for Marigold was a clean audit.

MOTION: G. Nash/L. Schafer

-To accept that the Marigold Library Board's financial statements, for the fiscal year ending December 31, 2015, be taken as read, verified and approved

CARRIED

5. Appointment of Auditor for 2016

MOTION: G. Billings/K. Anderson

-That Gregory, Harriman & Associates be named as auditor for 2016

CARRIED

6. Annual Report

-Carlee Pilikowski presented the Annual Report for 2015. It is Carlee's intent to present the Annual Report information in a format that will allow someone who is not at all familiar with Marigold to read the report and come away with a comprehensive understanding of how Marigold works as a collaborative organization.

-As stated in the Marigold Agreement, after this meeting, the Annual Report will be sent to key stakeholders including municipalities and the Public Library Services Branch.

MOTION: H. Veno/J. Getz

-To accept the Annual Report for 2015

CARRIED

7. Elections & Appointments to Committees

Board Chair:

Lynda Lyster put her name forward as Board Chair.

After 3 requests for further nominations, there were no further nominations

MOTION: J. Dyck/E. Michaels

-That Lynda Lyster be nominated for Chair of the Marigold Board

DECLARED

Vice Chair and Treasurer:

-As outlined in Marigold's Constitution, the Vice Chair and Treasurer are chosen from members of the Executive Committee and were appointed at the February 24, 2016 Executive Committee meeting.

Executive Committee

MOTION: J. Dyck/E. Michaels

- That the following members be elected to the Executive Committee

Chair Lynda Lyster - M.D. of Bighorn.

As representatives from the top three populations in Marigold:

Kayla Jessen-White - City of Airdrie

Marian Walsh - Town of Okotoks

Dimitri Dimopoulos - Rocky View County

As Members-at-large:

Treasurer Gary Billings - Village of Rockyford.

Maxine Booker - M.D. of Acadia

Vice Chair John Getz - Village of Standard

Lil Morrison - Starland County

Susan Roper - Town of Cochrane

Linda Schafer - Town of High River

CARRIED

Advocacy Committee

MOTION: J. Dyck/E. Michaels

-That Lil Morrison, Helen Veno, Jerry Kruse, and Lynda Lyster, as ex officio, be appointed to the Advocacy Committee and that Lil Morrison be appointed Chair and representative on the Executive Committee

CARRIED

-Jan Dyck asked if there were any nominations for the vacancy on the Advocacy Committee.

Kayla Jessen-White put her name forward for the Advocacy Committee.

After 3 requests, there were no further nominations.

MOTION: J. Dyck/E. Michaels

-That Kayla Jessen-White be appointed to the Advocacy Committee

CARRIED

Governance Committee

MOTION: J. Dyck/E. Michaels

- That Kristen Anderson, Margaret Nielsen, Denise Peterson, Eleanor Chinnick, Jan Dyck and John Getz be appointed to the Governance Committee and that Kristen Anderson be appointed Chair and John Getz be the representative on the Executive Committee.

CARRIED

Finance Committee

MOTION: J. Dyck/E. Michaels

-That Gary Billings, John Getz and Lynda Lyster, as ex officio, be appointed to the Finance Committee and that Gary Billings be Chair. Gary Billings is Marigold's Treasurer and the representative on the Executive Committee.

CARRIED

Standards & Services Committee

MOTION: J. Dyck/E. Michaels

-That Maxine Booker, Elaine Michaels, Linda Schafer, Jo Tennant and Lynda Lyster, as ex officio, be appointed to the Standards & Services Committee and that Maxine Booker be appointed Chair and the representative on the Executive Committee.

CARRIED

-Jan Dyck asked if there were any nominations for the two vacancies on the Standard & Services Committee. Marian Walsh and Ghada Wirth put their names forward for the Standard & Services Committee. After 3 requests, there were no further nominations.

MOTION: J. Dyck/E. Michaels

-That Marian Walsh and Ghada Wirth be appointed to the Standard & Services Committee

CARRIED

Building Committee

MOTION: J. Dyck/E. Michaels

-That John Getz, Gary Billings, Denise Peterson and Lynda Lyster, as ex officio, be appointed to the Building Committee and that John Getz be appointed Chair and representative on the Executive Committee.

CARRIED

HR Committee

MOTION: J. Dyck/E. Michaels

-That Susan Roper, Berniece Bland and Lynda Lyster, as ex officio, be appointed to the HR Committee and that Susan Roper be appointed Chair and representative on the Executive Committee. CARRIED

-Jan Dyck asked if there were any nominations for the vacancy on the HR Committee.

Dimitri Dimopoulos put his name forward for the HR Committee.

After 3 requests, there were no further nominations.

MOTION: J. Dyck/E. Michaels

-That Dimitri Dimopoulos be appointed to the HR Committee CARRIED

8. Signing Authority

MOTION: G. Billings/K. Anderson

-That Chair, Lynda Lyster, or Vice Chair, John Getz, or Treasurer, Gary Billings *and* CEO, Michelle Toombs or Assistant Director, Laura Taylor or Service Delivery Manager, Lynne Thorimbert have signing authority where Marigold Library System does banking in Strathmore. CARRIED

9. Disposal of Records

-During 2015, the records of Marigold Library System for the year 2007 were disposed of in accordance with the Records Management Policy.

-M. Toombs offered to share the Records Management Policy and Schedule with any Board Member who made a request.

10. Adjournment of Annual Meeting

MOTION: D. Peterson/B. Bland

-To adjourn the Annual General Meeting CARRIED

The AGM was adjourned at 10:45 am

CEO

Board Chair