

Marigold Library System
Board of Management
Tuesday, April 17, 2012
Strathmore Travelodge

MINUTES

Delegates Present:

Lynda Lyster (Chair) – MD of Bighorn
Leslie Duchak (Vice Chair) – Okotoks
Shelley Sweet - Airdrie
Marilyn King – Chestermere
Glen Kiever – Kneehill County
Lil Morrison – Starland County
Al Campbell – Three Hills
Connie Fraser – Town of Trochu
Berniece Bland – Wheatland County
Carney Raitz-Wakaryk – Town of Canmore
Elaine Michaels – Cereal
Donna Isaac – Delia
Linda Schafer – High River
Kristen Anderson - Hussar
Lisa Constantini – Irricana
Debbie Habberfield – Rocky View County
John Getz – Standard
Barb Beary – MD of Foothills
Maxine Booker – MD of Acadia
Susan Roper – Town of Cochrane
Darlene Raketti – Drumheller
Christine Boyd – Summer Village of Ghost Lake
Jan Dyck - Longview

Guests:

Steve Grajczyk – Mayor of Town of Strathmore
Linda Traquair – Drumheller Public Library Board Chair
Darcy Graham – Village of Morrin
Leo Louwerse – Beiseker Municipal Library Board Chair
Jo-Ann Lambert – Beiseker Municipal Library Board Treasurer
Apurva Dholabhai – Scotiabank
Quennie Cabaron – Scotiabank
Brenda Tibbett-Frayne – Scotiabank
Lennox Gomes – Chestermere Public Library Board
Noell Trung - Chestermere Public Library Board Chair

Regrets:

Diane Osberg – Black Diamond/Turner Valley
Sandra Barker – Waiparous
Cathy Watts - Hanna
Helen Veno – Special Areas #2
Rosana Ramos – Special Area #4
Gary Billings - Rockyford

Staff:

Michelle Toombs
Laura Taylor
Lynne Thorimbert
Denise Fung
Nora Ott (recording)
Margaret Newton
Steven Pattison
Carlee Pilikowski
Clara Cao
Alison McMillan
Carrie Inman
Sandy Watson
Barb Froese
Wendy Rezansoff
Nancy Smith
Lynn Blain
Lorraine Betts
Barb Froese
Brad Hoffman
Larry Stirling
Alison Oleniuk
Shona Gourlay

Regrets without notice

Lyle Cawiezel – Munson
Pat Fule – Strathmore
Sherri Rice - Carbon
Bob Eccles – Consort
Arn Hoffman – Kananaskis I.D.

Vacancies:

Youngstown
Beiseker
Linden
Acme
Empress
Special Areas 3
Morrin

Michelle Toombs presented awards to Marigold staff and to Board Members.

5 year service awards were presented to to Marigold staff:

- Shona Gourlay
- Brad Hoffman
- Margaret Newton
- Larry Stirling

Outstanding Service awards were given to Marigold staff:

- Larry Stirling
- Barb Froese
- Carlee Pilikowski
- Sandy Watson

Service awards were presented to Board Representatives:

- Sandra Barker – Waiparous (5 year)
- Glen Keiver – Kneehill County (5 year)
- Diane Osberg – Black Diamond/Turner Valley (5 year)
- Rosana Ramos – Special Areas #4 (retirement)
- Donna Isaac – Delia (retirement)

Marigold Library System Board Meeting April 17, 2012

- 1. CALL TO ORDER** L. Lyster called the meeting to order at 6:15 pm
 - 1.1 Greetings from the Town of Strathmore – Mayor Steve Grajczyk
 - 1.1.1 Recognition of new Board members – L. Lyster
 - Darlene Raketti - Town of Drumheller
 - Board vacancies include Acme, Beiseker, Empress, Linden, Morrin, Special Areas #3 and Youngstown
 - Donna Isaac and Rosana Ramos will be retiring from the Marigold Board
 - 1.2 Lynda Lyster introduced the delegates, guests, and staff
- 2. APPROVAL OF AGENDA**
 - Addition of 7.8 - Ode to Orange BinderMOTION: K. Anderson/L. Schafer
To approve the agenda as amended CARRIED
- 3. MINUTES OF THE January 28, 2012 MEETING**
MOTION: M. Booker/L. Duchak
To accept the minutes of the January 28, 2012 meeting CARRIED

Lynda Lyster declared the Regular Meeting of the Marigold Board meeting recessed

ANNUAL MEETING

1. CALL TO ORDER – L. Lyster called the AGM to order at 6:30 pm

MOTION: L. Morrison/J. Getz

To accept the agenda

CARRIED

Kristen Anderson, Chair of the Governance Committee reviewed the Governance Statements

Mission Statement

- Marigold cultivates a collaborative library community to support a range of responsive, quality library services.

Vision

- Leaders in library service and innovation.

Values

- Leadership
- Respect
- Responsiveness
- Communication
- Integrity
- Inclusiveness
- Accountability

Expected Outcomes

- Effective advocacy on behalf of the Marigold Community.
- A regional network for communication and resource sharing.
- Partnerships to benefit the Marigold Community.
- Learning opportunities to support the Marigold Community in their ability to carry out their roles and responsibilities.
- Collections that support the Marigold Community in their ability to carry out their roles and responsibilities.
- Well-managed resources to ensure maximum benefit to member libraries.

Policy on Policy Making

The Libraries Act and Regulation and Marigold Library System Agreement authorize Marigold Library Board to govern Marigold Library System. With that authority, Marigold Board assumes the responsibility of developing policy related to framework, governance, advocacy, and operational management of Marigold.

2. 2011 Audited Financial Statement

Erin Gregory and Minh Nguyen from Gregory, Harriman and Associates presented the 2011 Audited Financial Statement.

MOTION: J. Dyck/ L. Duchak

To accept the audited financial statement for 2011

CARRIED

3. Appointment of Auditor for 2012

MOTION: J. Getz/L. Morrison

That Gregory, Harriman & Associates be named as auditor for 2012.

CARRIED

4. Annual Report
MOTION: D. Isaac/A. Campbell
To accept the Annual Report for 2011 CARRIED
5. Elections & Appointments to Committees
MOTION: E. Michaels/K. Anderson
That Lynda Lyster be nominated for Chair of the Marigold Board DECLARED
- MOTION: E. Michaels/K. Anderson
That Leslie Duchak be nominated for Vice-/Chair of the Marigold Board DECLARED
- MOTION: E. Michaels/K. Anderson
That Lil Morrison, Sherri Rice and Helen Veno be appointed to the Advocacy Committee and that Lil Morrison be appointed Chair and representative on the Executive. CARRIED
- Elaine Michaels asked for a nomination to fill a vacancy on the Advocacy Committee. There were no volunteers for the position.
- MOTION: E. Michaels/K. Anderson
That Kristen Anderson, Barb Beary, Christine Boyd, Leslie Duchak and Marilyn King be appointed to the Governance Committee and that Leslie Duchak is the representative on the Executive. Kristen Anderson is the Chair of the Committee. CARRIED
- MOTION: E. Michaels/K. Anderson
That John Getz, Lynda Lyster and Leslie Duchak be appointed to the Finance Committee and that John Getz be Chair as he is Treasurer and the representative on the Executive. CARRIED
- MOTION: E. Michaels/K. Anderson
That Maxine Booker, Elaine Michaels and Linda Schafer be appointed to the Standards & Services Committee and that Maxine Booker be appointed Chair and representative on the Executive. CARRIED
- Elaine asked if there were any nominations for the member-at-large for the Executive Committee.
John Getz nominated Al Campbell from the Town of Three Hills. Al Campbell accepted the nomination. CARRIED
- The Executive Committee for 2012/2013 is:
Lynda Lyster - Chair
Leslie Duchak - Vice-Chair and Member from a population of 15,000 or more
Barb Beary - Member from a population of 15,000 or more
Maxine Booker - Representative from a Standing Committee
John Getz - Representative from a Standing Committee
Debbie Habberfield - Member from a population of 15,000 or more
Lil Morrison - Representative from a Standing Committee
Susan Roper - Member from a population of 15,000 or more

Shelley Sweet - Member from a population of 15,000 or more
Al Campbell – Member-at-large

6. Signing Authority

MOTION: J. Getz/K. Anderson

That Chair Lynda Lyster, Vice Chair Leslie Duchak, Treasurer John Getz *and* CEO Michelle Toombs or Assistant Director Laura Taylor have signing authority where Marigold Library System does banking in Strathmore.

CARRIED

7. Disposal of Records

The Records Management policy of the Marigold Board states that records, as set out in Schedule A, are:

- Destroyed - without any copy being retained.
- Permanent - the original records shall be preserved and never destroyed.
- Replaced – annual forms replaced with new forms.

During 2011, the records of Marigold Library System for the year 2003 were disposed of in accordance with the records management policy.

8. Adjournment of Annual Meeting

MOTION: M. Booker/J. Dyck

To adjourn the Annual General Meeting

CARRIED

4. CONSENT AGENDA

4.1 Transfer of agenda items from consent agenda

There were no items moved from the consent agenda

4.2 Motion: D. Habberfield/L. Schafer

To approve agenda items 4.1 to 4.4

CARRIED

4.3 Committee Reports

4.3.1 Executive

4.3.2 Advocacy

4.3.3 Building

4.3.4 Governance

4.3.5 Standards and Services

4.3.6 Ad Hoc Human Resources

4.4 Policies and Plans

4.4.1 Executive Committee Mandate Statement

4.4.2 Advocacy Committee Mandate Statement

4.4.3 Standards and Services Committee Mandate Statement

4.4.4 Policy Making Policy – Governance

4.4.5 Resource Sharing policy – Standards and Services

5. DECISION

5.1 Financial

5.1.1 Financial Statement to February 29, 2012

MOTION: J. Getz/D. Isaac

To approve the financial statement to February 29, 2012

CARRIED

5.2 Policies/Plans

5.2.1 Governance Committee Mandate Statement

MOTION: K. Anderson

That the Governance Mandate Statement be approved.

CARRIED

5.2.2 Schedule F: Fee Schedule, Marigold Library System IT Service Agreement

MOTION: M. Booker

That Schedule F: Fee Schedule of Marigold Library System IT Service Agreement be approved.

CARRIED

5.3 Upcoming Board Meetings:

- Saturday, August 25, 2012, 9:30 a.m. – Drumheller Public Library
- Saturday, November 17, 2012, 9:30 a.m. – High River Centennial Library
- Saturday, January 26, 2013, 9:30 a.m. – videoconference meeting at four locations
- All Board meeting dates are posted on the Marigold website under the 'For Board Members' tab

6. ITEMS FROM THE CONSENT AGENDA

There were no items added to the consent agenda

7. INFORMATION

7.1 Value of Your Investment – L. Taylor

- The Value of Your Investment Report is developed for Local Boards of Member Libraries. Library boards find the Value of Your Investment report important when advocating the value of belonging to the Marigold Library System. The report demonstrates the greater value that member libraries receive by being part of a Regional Library System in comparison to the amount they pay to belong to the System.
- In 2012, a report was created specifically for municipalities without library boards called "Gateway to Library Resources." The report includes all of the services that are available to residents and all of the resources that residents can receive with a library card from any library in Marigold and the value at each library location that is in close proximity to the municipality.

7.2 Marigold toll-free number is now 1 855 934-5334

7.3 Vision 2015 Update

In 2011 Alison McMillan, Marigold's Technology Assistant, provided 25 training sessions, in 18 member libraries. These were often sessions specifically for library staff, and some were training for library staff and patrons on things like databases and e-readers. At least 132 people attended these sessions.

7.4 CAP (Community Access Program) Update

Michelle updated the Bard regarding the cancellation of CAP effective April 1, 2012.

7.5 Future Trends in Library Development

Michele Toombs presented a look at the different ideas libraries are using to increase relevancy

7.6 ALTA Report – L. Duchak

Leslie has completed her term with the Alberta Library Trustees Association. Diane Osberg will be the new representative from Marigold.

7.7 Background Notes – M. Toombs

Michelle highlighted information from the background notes

7.8 Ode to the Orange Binder

- The orange Marigold Library System Board binder has served board members well over the years. The upgrade of the Marigold website and availability of Board resources online is enabling Board members to happily retire the very heavy and cumbersome orange binder. Marigold is inviting Board members to present ways of repurposing the binder at the August Board meeting. Debbie Habberfield presented an **“Ode to the Orange Binder.”**

8. BOOK DRAW

The book “Titanic: The Tragedy That Shook the World – One Century Later”, was won by John Getz, who presented it Donna Isaac as a retirement gift.

9. ADJOURNMENT 8:20 PM

MOTION: J. Getz/ S. Sweet

To adjourn the meeting

CARRIED

Board Chair

CEO

**Marigold Board Meeting
17 April 2012 Background Notes**

1. Telephone upgrade

The VOIP telephone system installation at Marigold HQ was successful, with much credit going to Richard Kenig for all of his behind-the-scenes work. Having direct access to voice mail has already been a great time

saver for everyone, especially receptionists Nora Ott and Barb Froese. Big wins so far: ease of use, positive user experience, responsive maintenance and fantastic support from our partners. Richard has heard from many callers that they love our new system and really appreciate being able to directly reach the person they are calling.

On Wednesday, April 11, 2012, Marigold's Toll Free number will be changing to **1-855-934-5334**. The old 1-800 needed to be changed to expand coverage to North America; the current 1-800 was unable to do this. One of the main reasons for the change was to manage teleconference sessions using the new in-house telephone system without incurring the costs of an outside teleconference service provider. Unfortunately, there is no way to direct callers to the new 1-855 number or to place a message on the old line to refer callers to the new number. If you see the old 1-800 toll-free number in any publication or on a website, please let us know. A memo has been sent out to all libraries, municipalities, marigold e_consult and TRACsharing (email groups to communicate with our members and partners).

2. **Marigold Headquarters staff updates**

Lorraine Betts began employment as Marigold's new Accounting Administrator on March 29. She and her family recently relocated to Strathmore from Eston, Saskatchewan. Lorraine has experience with accounting and also as a school librarian, executive assistant and event planner. She has a university degree with training in accounting (University of Lethbridge) and is currently working on an online certification in records management.

Shona Gourlay applied for and was offered the Cataloguing position at Marigold, starting April 23.

Colleen Tooth is expected to return to Marigold in June after completing a Library Information Technology Diploma program at SAIT.

3. **Scotiabank**

Marigold has been actively working with Scotiabank representatives to set up bank accounts, VISAs and EFT transactions (i.e., direct deposits and payroll deposits). Even though such arrangements can take a number of months, good progress is being made. Money in CIBC accounts are being transferred incrementally to Scotiabank for a better rate of interest.

4. **Community Access Program (CAP) Status**

Industry Canada (Federal Government) has stated that *"CAP was scheduled to end March 31, 2012, and will not be renewed."* The Government believes that this program *"has successfully achieved its objectives."* CBC's coverage of this announcement can be viewed

by clicking on <http://www.cbc.ca/news/canada/calgary/story/2012/04/06/ns-cap-funding-cut.html>. This announcement does not affect the recently completed CAP 2011-2012 grant submissions, which will be processed as per usual. Funding for the CAP Youth Initiative (CAP YI) program is not affected by this decision.

Clive Maishment, TAL Director, sent this email on April 4, 2012. *"As you saw from the news stories and our e-mail a few days ago, the federal government has decided to discontinue the Community Access Program effective April 1, 2012. Such announcements have occurred in the past, but concerted advocacy efforts on the part of the library community convinced the government of the day to change its plans. Such advocacy efforts are only truly effective if they come from a grassroots level. Consequently, it is important that any efforts with regard to CAP come from the local level."*

TAL recognizes that making these efforts can sometimes be challenging. As a result I am attaching a template of a letter created by TAL Communications staff that libraries may use to write their Member of Parliament. APLEN staff have also created a CAP fact sheet with information you can draw on for any letter you may want to write. Of course, the information could be used in other way too, such as phoning your Member of Parliament or speaking to local media; we leave that to your discretion."

Quick Facts About CAP:

The Community Access Program (CAP) was founded in 1995 to help close gaps created by the digital divide. CAP sites were established across Canada in various community centers, including schools, libraries and seniors centers.

CAP offered funds to local community sites to provide members of the public with access to computers and the internet, particularly people who were low income, aboriginal, recent immigrants, minorities, seniors, and people with disabilities. Specific foci included providing access to government services, job searching, and improving computer skills with programs such as Word and Excel.

There are currently 287 CAP sites in Alberta libraries. In 2011-12, the grant for Alberta library-based CAP sites was over \$475,000.

Across Alberta, CAP funds have been used to purchase or support the following items at various sites:

- Hardware, such as desktops, laptops, monitors, printers, scanners, data projectors
- hardware for videoconference systems
- software including: office productivity (eg. MS Office), anti-virus, firewalls, literacy software
- assistive and adaptive technologies (hardware and software to support people with visual or physical impairments, such as BigKeys keyboards, keyguard, trackballs, Daisy readers, screen reader software)
- early literacy stations
- broadband connectivity
- instructors' time to provide training sessions to the public

Proposed outline for an advocacy letter to your MP:

Address of Library Board

Date

Address of your Member of Parliament

Dear (*insert name of your Member of Parliament*)

We have been informed that Industry Canada funding for the Community Access Program (CAP) has been discontinued effective April 1, 2012.

The community of (*insert name of community*) has benefited greatly from the CAP program and we urge the federal government to reconsider their decision.

CAP funding has enabled our library to provide community members with educational, personal and professional opportunities they would not have otherwise had. CAP funds have allowed us to....

Insert concrete and meaningful examples specific to your library such as:

- *Provide access to government information and services such as health, social services and income tax*
- *Assist residents with job search*
- *Encourage residents to become Internet literate*
- *Provide computer training on _____*
- *Improve computer skills with programs such as Word and Excel*
- *Allow new Canadians to stay in touch with family around the world*
- *Provide assistive and adaptive technologies that allow people with disabilities to access services*
- *Provide internet in rural communities*

CAP funding has meant a great deal to our community. Without continued CAP funding our ability to support our community will be diminished. We respectfully ask the federal government to reconsider the decision to end the CAP program.

Sincerely,
(*Insert name*)

5. Teen Programming

Marigold's teen website (teensBOOKingit.com) has been revamped using the same website template that we use for Marigold and all the member libraries. The site has a more professional – but still fun! – look to it, and is a seamless gateway to TRACpac, Overdrive and reading lists for teens.

The Teen Summer Library Experience starts its third year on May 1st. The program has more activities and challenges at the request of Marigold teens, and will be enhanced with in-house materials for member libraries, prizes, and videoconferencing.

The recent Poster Art Contest provided wonderful artwork for the program brochures and website. Materials for the Teen Summer Library Experience will be shipped to member libraries in mid-April.

6. Jenner Paperback Deposit

The Jenner deposit was closed last year when the town post office was closed. When the information arrived that the post office was reopened, the paperback deposit was restored with the assistance of Nancy Smith in Marigold's Direct Services Department. There are once again 15 paperback deposits in Marigold.

7. Letters to Doug Griffiths, Minister, Municipal Affairs

A letter from Lynda Lyster, on behalf of the Marigold Board, was sent to Municipal Affairs Minister, Doug Griffiths, to express our appreciation of Municipal Affairs and our desire that the Public Library Services Branch remain under Municipal Affairs. Michelle Toombs wrote a letter to Doug Griffiths, on behalf of the seven regional library system directors, expressing the same thoughts. These letters were prompted by a comment in the November ALTA newsletter.

8. Crossfield

Myrna Worthington, Library Board Chair, Brenda Rosvick, Treasurer and Lorea Anderson, Library Manager, came to Marigold on April 3 to review a proposed budget with Marigold in the picture. They toured headquarters and spoke with Margaret Newton (Cataloguing), Sandy Watson (Acquisitions) and other HQ staff about the work that we do. The visit was collaborative and productive, and we hope it will result in Crossfield signing the Marigold Agreement sometime this year.

9. Non-system memberships – TRAC Decision

TRAC sent the following information to member libraries on March 9: *In order to deal with the issue of non-resident patrons currently having access to services that they are not entitled to through their local library memberships; a patron code for non-residents will be established. This code will be named "non-system" and have a number of restrictions for these patrons. This code will appear in the drop down starting April 1st, 2012, and if your library wants to move patrons to this new code, please contact your regional headquarters. The non-system patron code will have the following restrictions for residents from non-participating municipalities:*

- *No ability to place holds on TRACpac.*
- *No ability to renew items on TRACpac.*
- *No access to managing their account on TRACpac.*
- *No access to databases (e-resources) or Overdrive.*
- *No access to Mango Language Learning software.*

10. Building Expansion Plans

Bonnie Gray (Public Library Services Branch) explained that the process for presenting the capital costs of renovations and expansion for six regional library system headquarters to the Alberta Treasury Department is proving to be challenging for them. Since Housing was joined with Municipal Affairs, there is a lot more competition for funding, and the forms and process for presenting the funding appeal have completely changed. This means that the funding to relocate or expand our HQ building may be delayed as we wait for provincial funding and/or we raise a substantial portion of the funding ourselves.

On Saturday, February 22, 2012, there was a potentially disastrous flood in the Marigold basement. A valve in the hot water register in the abandoned bathroom in the basement burst; a geyser of scalding hot water was bouncing off the ceiling and filling the whole basement with water. Thankfully, the new alarm system installation last summer came with a basement water detection alarm. Larry Stirling, Shipper Receiver, responded immediately to the alarm. He located and shut off the valve and pumped the water out of the basement. Carlee Pilikowski was at HQ and made sure that no harm came to Larry.

11. RISE Expansion Pilot and Dewey Divas

On December 5, 2011, the RISE Directors (Chinook Arch, Shortgrass and Marigold) sent a proposal to Dr. Diana Davidson (PLSB Director) for a 12 month pilot to extend videoconferencing to 26 libraries throughout Alberta; funding for this pilot would come from the money set aside for the Technology Plan (\$2M). The RISE Directors made a presentation to the APLEN Nodes Directors on January 20 and a majority voted to express their support of and desire to participate in this pilot. A follow-up meeting with the RISE Directors, APLEN Director, Julia Reinhart, and PLSB staff will take place to reach a decision on how and when to proceed.

RISE is hosting the Dewey Divas again this year on Tuesday, April 24 from 9:30 am to 12:30 pm. This is a popular program that showcases the power of videoconferencing throughout the province. Three publishers' representatives from Random House and HarperCollins will be doing book talks to promote the best new forthcoming publications. School librarians are invited to participate at their nearest public library videoconferencing site. Last year was the first year that RISE hosted this videoconference, which is broadcast from Calgary Public Library and had over 33 sites linked at one time (RISE can bridge a maximum of 38 sites).

The Dewey Divas are not presenting at the Jasper conference this year.

12. Freading (e-books)

Clive Maishment, CEO of TAL, made the following announcement on March 14:

“I'm pleased to inform you that effective May 1st the Alberta Library has licensed Freading, an e-book solution that will be welcomed by many library users across the province. The service will be available to all TAL member public libraries.

TAL produced a business case for the license at the end of January, and a one year pilot project was recently approved by the Alberta Public Library Services Branch. We appreciate their support.

The official announcement will take place at the Alberta Library Conference in Jasper next month, so your discretion with this information over the next few weeks is appreciated.

TAL Licensing Librarian Christa Foley will be contacting licensing staff across the province with information on Freading training webinars, to help ensure the appropriate people have the necessary information prior to the official launch date.

Freading is a product of Library Ideas LLC, a media company based in Virginia. The easy-to-access collection currently includes over 10,000 titles from all genres, with new titles added regularly.

Most significantly, Freading offers simultaneous access to all titles, so there is no waiting list. Freading also provides mobile apps for iPhone, iPad and Android.

As the name suggests, Freading is free to library patrons, based on a weekly token system. The license is pay-as-you-go, so the ultimate cost will depend on the popularity of the service. Up to \$400,000 has been committed to the license over the next 12 months (\$250K from the technology plan budget and \$150K from the APLEN operating budget).

We're pleased to provide Freading to member public libraries, and we look forward to the official announcement in April. In the meantime, please let me know if you have any questions. ”

As Freading e-book titles are downloaded, the use of one to four tokens is tracked (1 token = \$.50; 4 tokens for really current and popular materials = \$2.00.) Of all the 14 public library Nodes, Marigold has the fourth highest population and thus, the fourth highest number of weekly tokens (1046).

Marigold HQ will be providing Freading training for Member Library staff on Wednesday May 2nd at 10am-11am in the Marigold Board Room. After the Freading session, everyone is invited to join Marigold's trainer, Alison McMillan, as she delves into the world of e-readers and downloadable audiobooks/e-books in the *Technology Petting Zoo*. This will be an opportunity to play with e-readers and ask questions. TAL will also be providing online webinars to be announced.

13. Alberta-wide Borrowing “One Card” Initiative and Resource Sharing

Michelle attended two meetings in Edmonton to assist with a substantial revision of the Provincial Resource Sharing Network Agreement. The Committee has also worked on the wording for the basic understanding of how Alberta-wide borrowing will work in the first implementation phase. It is expected that Albertans will acquire their library cards at their home library, and they will be able to use these current, valid library cards to borrow at any participating public library (i.e., members of library systems) in accordance with local borrowing rules.

Steven represented TRAC at a One Card technology committee meeting to discuss ways to link patron information between different ILS' and to consider other technical implications. (ILS = Integrated Library System; Polaris is Marigold's ILS)

14. Member Library Workshop on May 9

The annual Marigold Member Libraries' Workshop will take place at the Strathmore Travelodge on Wednesday May 9, 2012. This year's program is full of inspiring, practical and informative sessions, with presenters from public libraries across Alberta, the Marigold Board, The Alberta Library, Aroga (Assistive Technology) and the RCMP. Member library staff will participate in sessions on disaster preparedness, occupational health and safety, cataloguing, marketing, managing volunteers, genealogy, assistive technology, e-readers, book displays, website templates, videoconferencing, business writing, and teen programming. Laura Taylor will host *Design Your Own Session*, a library staff forum to discuss common concerns, questions, and solutions. Other highlights include the presentation of the *Marigold Making a Difference Award* to two member libraries for outstanding programs, events

or initiatives. Over 90 library staff and guests attended in 2011; the workshop is a great opportunity to connect and collaborate with the library community.

15. **Member Library visits**

Laura Taylor, Barb Froese and Nancy Smith manned a display at the Sheep River Library Open House on March 24, an event to celebrate being open for a year (how time flies!). Patrons commented that they like Overdrive e-books and electronic resources, and they appreciate the important role that Marigold plays in their communities. VIPs Ted Menzies (MP) and George Groeneveld (MLA) were in attendance along with the Mayors and Councillors from Black Diamond and Turner Valley.

Laura and Michelle attended an event at the Chestermere Library where Ted Morton (MLA) presented a cheque for \$5,000 to Chestermere Library. He requested that part of this money be spent on the purchase of multi-language children's materials. Ted was impressed with the contribution that this library is making to its community when he toured the library and lunched with Marilyn King, Gemma Noon (Director), Chestermere staff and Michelle on February 17. The funds came from Ted's campaign for the Tory leadership.

Michelle and Carlee presented to Wheatland Council on February 21 to explain how library system funding works, especially as it applies to Marigold's six community libraries.

John Getz and Michelle attended the Strathmore Library Board meeting on March 28 to brainstorm the possibilities of a joint Marigold and Strathmore Public Library building project.

Michelle brought a display at Kananaskis Village on February 16, and she did a brief presentation during the Hanna Council meeting on April 10. Marigold welcomes invitations and arrangements to meet Councilors and Board members in our member library communities; Michelle would be happy to do a presentation about Marigold and public library trends tailored to the particular interests of each community.

16. **Marigold's Consultant, Anne Smith**

Anne, who was Marigold's consultant and facilitator in 2011 for the Marigold Vision 2015 Strategic Planning initiative, told Michelle that Marigold delivered a 'Cadillac' process. Anne has adapted our approach, mostly based on the Sandra Nelson's *Strategic Planning for Results*, in her facilitation work with Employment and Immigration groups and with Aboriginal groups in Alberta. The TRAC Directors have decided to ask Anne to analyze and summarize the TRAC survey results.

17. **TRAC**

TRAC (The Regional Automation Consortium) strives to respond to the needs of the member libraries and communities it serves; therefore, TRAC is conducting a needs assessment survey to obtain stakeholder perspectives about TRAC's current services and help shape our future directions. The survey will be available until May 1, 2012 the following link: <https://www.surveymonkey.com/s/3CRZ5NR>

18. **Conferences**

Lynda Lyster, Laura Taylor and Michelle Toombs attended the Public Library Association (PLA) conference in Philadelphia in March. Alberta was well represented at this conference of 8700 delegates. Laura attended a pre-conference on "Making Your Library A Community Leader" and Michelle attended a pre-conference on how to successfully craft the library's message when interacting with the media. Sessions on building and service design features, e-resources, trustee orientations, and personnel management were helpful and inspiring. The huge exhibit hall was also a sight to behold. Polaris announced several initiatives at their Breakfast meeting for Polaris customers (a growing community):

- Integration of 3M Cloud Library into the Polaris ILS. This first-of-its-kind integration will allow patrons of participating libraries to browse and check out both physical and e-books from one unified interface without leaving the library's PAC
- Community Profiles, a new feature in the next upgrade (Polaris 4.1) described as a revolutionary way for libraries and community organizations to cross promote products and services to people both in and outside the library by focusing on organizations and agencies in the community

Susan Roper and Shona Gourlay attended the Southern Alberta Library Conference in March. Marigold paid for Library Directors, Deb Gardiner from High River and Cheryl Johnson from Hanna, to attend as well.

Maggie Macdonald (CEO of Chinook Arch) and Michelle presented the RISE success story at the excellent conference organized by the Ontario Library Assoc. The conference content and organization of this conference were outstanding, and the keynote speakers were especially inspiring (Tom Wujic, Jonah Lehrer, Nora Young, George Stroumboulopoulos). Sessions of interest to Board members: Reshaping the Advocacy Debate for Stronger Communities; Troubleshooting a Library Board; and Trustee Power. Allstream (our videoconferencing vendor) is paying \$1000 to cover conference costs for Maggie Macdonald's and Michelle's conference expenses.

Ode to the Orange Binder

Debbie Habberfield

Oh Orange Binder so tried and true,
Some of you orange; some of you blue.

You carry our agendas, our minutes and notes
Our policies, our members and maybe a few jokes

Some of us will miss you and some not so much
For some you are the bible; to some a heavy clutch

The missers may keep you and covet you so
The non-missers use technology for a portable show

Good bye our dear friend for we bid you adieu
Your demise will be simple and painless too.