

ANNUAL GENERAL MEETING

Marigold Library System

Board of Management

Saturday, 12 April, 2014

Hope Community Covenant Church

Strathmore, Alberta

MINUTES

MARIGOLD BOARD MEMBERS IN ATTENDANCE

ACADIA	Maxine Booker	1
AIRDRIE	Shelley Sweet	2
M.D. BIGHORN	Lynda Lyster	3
BLACK DIAMOND / TURNER VALLEY	Diane Osberg	4
CARBON	Richard Ekman	5
CEREAL	Elaine Michaels	6
DRUMHELLER	Margaret Nielsen	7
FOOTHILLS M.D.	Eleanor Chinnick	8
HANNA	Jerry Kruse	9
HIGH RIVER	Linda Schafer	10
HUSSAR	Kristen Anderson	11
IRRICANA	Dennis Tracz	12
KANANASKIS I.D.	Susan Billington	13
KNEEHILL COUNTY	Glen Keiver	14
LONGVIEW	Jan Dyck	15
MORRIN	Karen Neill	16
OKOTOKS	Leslie Duchak	17
OYEN	Kevin Brost	18
ROCKYFORD	Gary Billings	19
ROCKY VIEW COUNTY	Debbie Habberfield	20
SPECIAL AREA # 3	Helen Veno	21
STANDARD	John Getz	22
STARLAND COUNTY	Lil Morrison	23
THREE HILLS	Ron Howe	24
WHEATLAND COUNTY	Berniece Bland	25

MARIGOLD HQ STAFF IN ATTENDANCE

Michelle Toombs	Jennifer Waugh
Lynne Thorimbert	Jessie Bach
Carlee Pilikowski	Caleigh Haworth
Lorraine Betts	Taylor French

Richard Kenig
Margaret Newton
Nora Ott (Recording)
Wendy Rezanoff
Lynn Blain
Clara Cao
Jaspreet Singh
Nancy Smith

REGRETS WITH NOTICE

CANMORE	Carney Raitz-Wakaryk
CHESTERMERE	Marilyn King
COCHRANE	Susan Roper
CROSSFIELD	Jo Tennant
DELIA	Barb Marshall
GHOST LAKE	Christine Boyd
SPECIAL AREA # 2	Bob Gainer
STRATHMORE	Denise Peterson
WAIPAROUS	Sandra Barker
YOUNGSTOWN	Lorraine Ruppert

GUESTS

PLSB	Bonnie Gray	1
PLSB	Jen Anderson	2
PLSB	Rosanna Badree	3
High River Library Board	Diane Porter	4
High River Library Board	Sheila Macklin	5
Sheep River Library	Marlis Pollock	6
Nan Boothby Memorial Library - Cochrane	Kathryn Foley	7
Scotiabank	Brenda Tibbett Frayne	8
Gregory Harriman & Associates (Auditor)	Erin Gregory	9
Gregory Harriman & Associates (Auditor)	Scott Banadyga	10

REGRETS WITHOUT NOTICE

ACME	Daniel Leronowich
BEISEKER	Leo Louwerse
EMPRESS	Sheila Howe
LINDEN	Carrie Campbell
MUNSON	Lyle Cawiezel
SPECIAL AREA #4	Lisa Vert
TROCHU	Connie Fraser

**Marigold Library System
Annual General Meeting
12 APRIL, 2014
MINUTES**

1. CALL TO ORDER – L. Lyster called the AGM to order at 9:55 am

MOTION: J. Getz/ J. Dyck

-To accept the AGM agenda

CARRIED

Governance Statements

Kristen Anderson, Chair of the Governance Committee reviewed the Governance Statements

Mission Statement

- Marigold cultivates a collaborative library community to support a range of responsive, quality library services.

Vision (what Marigold would like to achieve in the long-term future)

- Leaders in library service and innovation.

Values (the ethical ideals of the organization)

- Leadership
- Respect
- Responsiveness
- Communication
- Integrity
- Inclusiveness
- Accountability

Policy on Policy Making defines the path by which policies are developed at Marigold
The Statement of Intent reads:

The Alberta Libraries Act Chapter L-11, the Libraries Regulation and Marigold Library System Agreement authorize Marigold Library Board to govern Marigold Library System. With that authority, Marigold Board assumes the responsibility of developing policy related to framework, governance, advocacy, and operational management of Marigold and of its library service points (community libraries).

2. ANNUAL REPORT

MOTION: K. Anderson/L. Duchak

-To accept the Annual Report for 2013

CARRIED

3. 2013 AUDITED FINANCIAL STATEMENT

Erin Gregory and Scott Banadyga from Gregory, Harriman and Associates presented the 2013 Audited Financial Statement.

MOTION: D. Habberfield/ M. Booker

-To accept the 2013 Audited Financial Statement CARRIED

4. APPOINTMENT OF AUDITOR FOR 2014

MOTION: J. Getz/ K. Anderson

-That Gregory, Harriman & Associates be named as auditor for 2014. CARRIED

5. ELECTIONS & APPOINTMENTS TO COMMITTEES

MOTION: K. Anderson/ E. Michaels

-That Lynda Lyster be nominated for Chair of the Marigold Board DECLARED

MOTION: K. Anderson/ E. Michaels

-That Leslie Duchak be nominated for Vice-Chair of the Marigold Board DECLARED

MOTION: K. Anderson/ E. Michaels

-That Lil Morrison, Helen Veno, Diane Osberg and Jerry Kruse be appointed to the Advocacy Committee and that Lil Morrison be appointed Chair and representative on the Executive. CARRIED

MOTION: K. Anderson/ E. Michaels

-That Kristen Anderson, Leslie Duchak, Marilyn King, Dennis Punter and Denise Peterson be appointed to the Governance Committee and that Leslie Duchak is the representative on the Executive. Kristen Anderson is the Chair of the Committee. CARRIED

MOTION: K. Anderson/ E. Michaels

-That John Getz, and Leslie Duchak be appointed to the Finance Committee and that John Getz be Chair as he is Treasurer and the representative on the Executive. CARRIED

MOTION: K. Anderson/ E. Michaels

-That Maxine Booker, Elaine Michaels, Linda Schafer and Jo Tennant be appointed to the Standards & Services Committee and that Maxine Booker be appointed Chair and representative on the Executive. CARRIED

MOTION: K. Anderson/ E. Michaels

- That John Getz, Debbie Habberfield and Shelley Sweet be appointed to the Building Committee and that John Getz be appointed Chair and representative on the Executive. CARRIED

MOTION: K. Anderson/ E. Michaels

-That Susan Roper, Debbie Habberfield, Diane Osberg and Berniece Bland be appointed to the HR Committee. Lynda and Leslie are ex officio members in the roles as Chair and Vice Chair. CARRIED

K. Anderson asked if there were any nominations for the member-at-large for the Executive Committee. Gary Billings put his name forward. There were no further nominations

MOTION: J. Getz/ L. Duchak

-That Gary Billings be appointed to the Executive Committee CARRIED

The Executive Committee for 2014/2015 is:

Lynda Lyster - Chair

Leslie Duchak - Vice-Chair

Maxine Booker

John Getz

Debbie Habberfield

Lil Morrison

Susan Roper

Shelley Sweet

Linda Schafer

Gary Billings

6. SIGNING AUTHORITY

MOTION: J. Getz/ S. Sweet

-That Chair Lynda Lyster, Vice Chair Leslie Duchak, Treasurer John Getz *and* CEO Michelle Toombs or Acting Assistant Director Lynne Thorimbert have signing authority where Marigold Library System does banking in Strathmore. CARRIED

7. DISPOSAL OF RECORDS

-Records Management policy of the Marigold Board states that records, as set out in Schedule A, are:

- Destroyed - without any copy being retained.
- Permanent - the original records shall be preserved and never destroyed.
- Replaced – annual forms replaced with new forms.

-During 2013, the records of Marigold Library System for the year 2005 were disposed of in accordance with the Records Management policy.

8. ADJOURNMENT OF ANNUAL MEETING

MOTION: H. Venno/ J. Kruse

-To adjourn the Annual General Meeting CARRIED